

# SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

## Position Announcement

### Library and Information Services Government Information and Cartographic Resources Librarian Assistant or Associate Professor

Southern Illinois University Edwardsville is twenty minutes northeast of St. Louis, Missouri. The University is situated on 2600 acres of rolling land and woods along bluffs, a few miles from the Mississippi River. Serving approximately 13,500 students and with about 80,000 alumni, SIUE has a major impact on a region well known for affordable living and a high quality of life.

Lovejoy Library maintains a collection of more than 1,000,000 volumes and subscribes to more than 19,000 print and digital serials and periodicals. Additional information regarding the Library and University can be found at the web site: <http://www.siue.edu/lovejoylibrary/>

**DESCRIPTION OF DUTIES:** The Government Information and Cartographic Resources Librarian works in a collaborative environment and reports to the Director of User Services, who reports to the Dean of Library and Information Services.

Duties include:

- Management of both the United States and Illinois State Documents Depository programs including the Map Collection at Lovejoy Library.
- May include collection management, reference, instruction and faculty liaison responsibilities in a negotiated subject area based on education and experience.
- Creating teaching modules, bibliographies, and a variety of finding aids for government and cartographic resources.
- Teaching workshops, information literacy classes and university courses.
- Providing reference service to the university community and general public in person, by telephone and online, with the possibility of evening and weekend duty.
- Development of digital initiatives related to government and cartographic resources including the unit's website.
- Hiring, training, supervising, and evaluating personnel assigned to the documents and maps units.
- Planning and administering budgets, within fiscal constraints, in accordance with university goals and objectives.
- Writing proposals and administering grants for LIS and university projects in assigned area.
- Engaging in research/creative endeavors and service in fulfillment of requirements for tenure.

**TERM OF APPOINTMENT:** Assistant or Associate Professor, 12-month appointment, tenure-track, continuing contract. More information is available at <http://www.siue.edu> Contract available May 1, 2009.

**QUALIFICATIONS REQUIRED:** The following requirements must be met by the Government Information and Cartographic Resources Librarian:

1. A Master's degree in library and information science from an ALA-accredited library school.
2. Knowledge of library and geographic information systems, learning management systems, and the Internet.
3. Knowledge of quantitative and qualitative research methods and analysis in the social sciences.
4. Excellent communication and interpersonal relations skills and demonstrated ability to work independently and in a collaborative environment.
5. Demonstrated teaching skills.
6. Ability to organize, coordinate and direct the activities of other staff and student assistants.
7. Demonstrated ability to meet the requirements for achieving tenure.
8. Strong service orientation.

**QUALIFICATIONS PREFERRED:**

One year of experience in an academic library and a specialized degree or coursework in a social science discipline. Experience or formal training with geographic information systems and SPSS or other related statistical software.

**CLOSING DATE FOR APPLICATIONS:** Review of applications will begin January 5, 2009 and will continue until position is filled.

**SUBMIT LETTER OF APPLICATION, AND THREE CURRENT PROFESSIONAL REFERENCES TO:** Regina McBride, Dean, Library and Information Services, Government Information and Cartographic Resources Librarian, Lovejoy Library, Southern Illinois University Edwardsville, Campus Box 1063, Edwardsville, IL 62026-1063, Phone: (618) 650-2712

SIUE is a state university – benefits under state sponsored plans may not be available to holders of F1 or J1 visas. Applicants may be subject to a background check prior to an offer of employment. SIUE is an affirmative action and equal opportunity employer.

The SIUE ANNUAL SECURITY REPORT is available on-line at: <http://admin.siu.edu/studentrightto/>. The report contains campus safety and security information and crime statistics for the past three (3) calendar years. This report is published in compliance with Federal law, entitled the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act." You may also access this report through the SIUE Home Page: <http://www.siu.edu> under Ready References, Quick Links, or Publications/Reports. For those without computer access, a paper copy of the report may be obtained from: Office of the Vice Chancellor for Administration, Rendleman Hall, Room 2228. (618) 650-2536.